

PATHWAYS ABILITIES SOCIETY

POLICY: PARKING PASSES

Applies to: All Personnel, Volunteers, Community Members and Persons Served

POLICY

Pathways Abilities Society issues parking passes where applicable for their various locations. Parking lots are monitored by a towing company. The executive director or designate and finance manager are permitted to have unauthorized vehicles towed.

The executive director or designate issues parking passes only to employees and volunteers as required. Parking passes are used during business hours. Parking passes may be used after business hours however permission must be obtained from the executive director or designate.

Parking passes must be returned when a person's employment or volunteer position discontinues.

Parking passes may be issued to employees or volunteers for special events outside of regular business hours.

Effective/Revision Date
January 14, 2019

Board Approval

Date Approved
January 14, 2019